



Warwickshire Basketball Association Risk Assessment Form

Name of Club	
Venue:	
Name and position of person doing check:	
Date of check:	

Playing/training area

Check	Ok? ✓	Issue? ✓
the area and surroundings are safe and free from obstacles.		
the area fit and appropriate for activity? (e.g. check floor, roof leaks, lighting, heating, security and welfare arrangements).		

Equipment

Check	Ok? ✓	Issue? ✓
Is the equipment safe and appropriate for the age group?		
Is the equipment safe and appropriate for activity? (e.g. check there is no equipment left from other activities or obstructions left in the sporting area)		

Participants

Check	Ok? ✓	Issue? ✓
the attendance register is up-to-date with medical information and contact details.		
performers are appropriately attired for the activity.		
the register(s) in order		

Emergency points

Check	Ok? ✓	Issue? ✓
emergency vehicles can access facilities		
a working telephone is available with access to emergency numbers		
emergency access points checked and operational		

Safety information

Check	Ok?	Issue?
evacuation procedures are published and posted somewhere for all to see		
volunteers and staff have access to information relating to health and safety		

Does the club need to take any further action?

If an issue is identified, please outline the hazard, who may be at risk and the action to be taken

Hazard	Affects	Action

Signed:

Date:

Name:

N.B. A new risk assessment form should be completed at the start of each season, to ensure you cover the club should the incident happen again, and any resultant changes made to the club's code of practice.

